

**The Department of Education of the City of New York**

**MARTIN VAN BUREN HIGH SCHOOL**

23017 Hillside Avenue, Queens Village NY 11427 (718) 776-4728

Mr. Sam Sochet, Principal

**Cell phones/electronic comm. device  
use/infringement during instructional time:**

- 1.** First offense - Verbal warning.
  - 2.** Second offense – Anecdotal entered into ‘Skedula’ by teacher.
  - 3.** Third offense - Guidance referral by teacher.
  - 4.** Fourth Offense - Phone is confiscated by administration
  - 5.** Fifth Offense - Phone is confiscated by Dean and student is blocked at entry for improper phone use during instruction.
- Any further infraction will result in the student not having a cell phone on school grounds during the school day. Furthermore, students who do not adhere to these guidelines will be subjected to other disciplinary actions.